

Hooe Parish Council

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Minutes of the Staffing Committee Meeting of 6th December 2023

Attendees: Cllr A. Loyd (AL), Cllr S. Crawhurst (SC), Cllr G. Kirk (GK), Cllr D. Carey (DC), Cllr R. Clifton (RC)
& Cllr B. Leonard (BL)

In attendance: J. Warrener – Clerk (Proper Officer/RFO)

No members of the public present. Meeting opened at 6.30pm

Business Transacted

- To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (1)
None received.
- Disclosure of Interests**
Interests in accordance with the Localism Act 2011 and the Parish Council code of conduct.
To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests or dispensation as a result. Any changes to register of interests should be notified to the clerk.
None declared.
- Minutes of the Previous Meetings** to be agreed and signed as a true record.
To approve and sign the minutes of the Staffing Committee meeting held on Monday 6th November 2023 as a true record.
Motion carried.
Resolved the minutes of the 6th November 2023 are signed as a true record.
- To exclude the public attendance for agenda items 5 the following resolution must be passed.**
That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
Motion carried.
Resolved to exclude the public from the Staffing Committee meeting for agenda item 5 as agreed under the Public Bodies (Admission to Meetings) Act 1960.

Matters for Consideration and Resolution

- To discuss the Clerk's employment contractual arrangements and agree any actions required.**

A confidential matter not to be reported in the public domain.

The Staffing Committee meeting finished at 6.40 pm

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given

consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Signed: Chairman: Cllr. B. Leonard